

John Knox Presbyterian Church

3000 N. High School Rd.
Indianapolis, Indiana 46224

Annual Congregational Meeting

January 28, 2018 – 12:00 noon

1. Call to Order and Opening Prayer
2. Approval of Docket – Setting of Quorum
3. Giving Thanks for God's Presence in Our Past
 - A. Clerk of Session Report
 - Congregational Meetings in 2017
 - Other Highlights
 - B. Congregational Reports
 - Staff
 - Ministry Teams
 - Board of Deacons
 - Board of Trustees
 - Other Church Organizations
 - Other Organizations Meeting at John Knox
 - C. Recognizing Those Who Have Served
 - Elders: Ann Hamel, Spencer Wells, Kelsey Merrill, Sandy Jordan
 - Deacons: Ramona Watts, Esther Berko, Barbara Weetman, Kay Adams
 - Trustees: Jeff Roberts
 - D. In Memoriam – Celebrating the Saints Who Have Gone Before Us
4. Giving Thanks for God's Bountiful Resources
 - A. Financial Review from 2017
 - Financial Secretary's Report
 - Treasurer's Report
 - B. Capital Campaign Team Report
5. Discerning God's Guidance for Our Future
 - A. Review of the 2018 Budget/Approval of Pastor's Terms of Call
 - B. Short-term and Long-term Financial Issues We Face
6. Actions the Congregation Takes at This Meeting
 - A. Election of Jim Williams to Class of 2020 (1-year) for Board of Trustees; Pat Dean, who had been elected, is unable to serve at this time.
 - A. Election of Church Officer Nominating Committee:
2 Session Members; 1 Deacon; 6 Members-at-large from congregation
 - B. Meeting of the Corporation of John Knox Presbyterian Church
7. Closing Prayer and Adjournment

**JOHN KNOX PRESBYTERIAN CHURCH
3000 NORTH HIGH SCHOOL ROAD
INDIANAPOLIS, INDIANA 46224**

Report of the Clerk of Session – 2017

Meeting as the Session for 2017 were Reverend Frank Mansell III, Pastor and Moderator, Pamela Herman, Clerk of Session, Commissioned Ruling Elder, Lisa Crismore, and Elders Dan Bourne, Ann Hamel, Rachel Emery, Sandy Jordan, Rob Wistendahl, Paula Lamey, Vicki Breece, Bev Ray, Barb Williams, Kelsey Merrill (youth elder), and Spencer Wells (serving a one-year term). Serving as commissioners and alternate commissioners to the Presbytery in 2017 were Ann Hamel, Vicki Breece, Bev Ray, Barb Williams, and Paula Lamey.

During 2017, the following regular and special meetings of the Session were held:

Regular Stated Meetings	11
Called Meetings To	
To examine new officers	1
To receive new members	2
To approve a job description and posting	1
Joint Meeting of Elders and Deacons	1
The following Congregational meetings were held:	
Annual	1
Called (to elect officers)	1

Newly elected officers of the Class of 2020 are to be trained and examined by the Session in January, 2018, and then ordained and/or installed during the Annual Congregational Meeting on January 28, 2018.

The standing ministry teams chaired by elders include Christian Education, Mission, Personnel, Worship, and Finance.

Representation of elders on these teams was as follows:

Christian Education	3
Mission	3
Finance	1
Personnel	2
Worship	2

The Church Officer Nominating Committee is a special committee that reports to the Session. The Board of Deacons and the Board of Trustees operate under the guidance and direction of the Session. The Board of Deacons ministers to the needs of the congregation and community, oversees the Shepherding/Friend to Friend Program, and is responsible for maintaining the membership rolls. The Board of Trustees is responsible for the maintenance and operation of the church facilities and the budget and financial considerations of the church. The Finance Team oversees the check writing, bookkeeping, and budget requests presented by the various groups. This team is also involved with the stewardship activities of the church. The Session had one representative on the team this past year.

SPECIAL HIGHLIGHTS:

- Our church loan is through the **Presbyterian Investment & Loan Program, Inc. (PILP)**. With the way this program works, we (JKPC) continue to get a rebate check each year! How much we get depends on how many people/organizations invest in the program on our behalf. Our rebate check for 2017 was \$4,388.54 (over \$200 more than last year)!!! We continue to use this rebate to reduce the principal owed on our loan. When new investors support our loan, JKPC and other churches benefit!
- Director of Youth Ministries Tom Markey graduated from Christian Theological Seminary in May, and the youth group presented him with a stole. Tom will continue as our DYM as he and Abbie discern where God is calling them.
- The youth had a busy year carrying out all the things spelled out in their Youth Ministry Grant from the Center for Congregations. Among them...their planning and implementing the Fall Festival was especially appreciated; several youth stepped up to help and teach during VBS; several helped with Discovery Time; and the installation of new carpeting in their room was a welcomed addition!
- **2017 saw a “first” in the history of our church!** Jillian Charboneau Flynn graduated from Marian University in May and requested that we endorse her as an inquirer for ordained ministry under the care of Whitewater Valley Presbytery as she continues her education at Louisville Presbyterian Theological Seminary in pursuit of a Master of Divinity degree. The session did endorse her and WWV Presbytery did accept her as an inquirer. Elder Breece volunteered to be her session liaison in this process. And session did approve \$2,000 to help with her seminary expenses.
- Our third and final Capital Campaign ended in June. We celebrated with a special worship service followed by a catered lunch at Eagle Creek Golf Course Clubhouse. We have been so blessed because so many have been so generous and faithful in their giving. Now we will shift gears into “debt retirement” and pray that the generous and faithful giving continues.
- The 2017 **Community Picnic** in August was a huge success! Over 200 people from the community joined us! Good weather played a big part, but CRE Crismore, the Deacons, and many volunteers did a great job in planning, organizing, and implementing this event for the families, friends, and neighbors of our church.
- Twelve of our young people attended summer camps at **PYOCA** in 2017. Thanks to the wonderful response to the Pentecost Offering and several special donations, all twelve attended at no cost to their families!!! Also concerning PYOCA – we learned in September that Rev. Hofmeister resigned as director of PYOCA, that Mike Davis will once again serve as the interim director, and that Rev. Mansell will no longer be serving on the Pyoca Advisory Council.
- For **VBS 2017**, we used Cokesbury’s curriculum **“Surf Shack: Catch the Wave of God’s Amazing Love”!** VBS was held in June this year instead of July! June 19-23 was a super fun week, welcoming kids from our families, friends, and community and sharing the love of Christ. Jon Simpson (mission partner from World Reach in Alabama) joined us once again, as did our old friend, Manuela Ek de Novak, from Mexico. Jon and Manuela were most helpful in communicating with those in our Hispanic community. The week ended with a joint celebratory worship service on Sunday morning with Iglesia Nueva Creacion.

- There was no **JKPC adult mission trip** in 2017, but the groundwork was laid for a possible mission trip to the Dominican Republic in 2018. In February 2017, CRE Crismore and eight others from the Presbytery visited 10 of the 12 churches in the DR that make up Iglesia Evangelica Dominica. JKPC is looking for perhaps a more personal connection than just through the presbytery.
- Alicia Andrews and Amy Stiles, were appointed by the Session to complete an audit of the church's 2016 financial records. This was accomplished in March, 2017, and everything was found to be in order.
- JKPC passed the Session Records Review in April with flying colors. Special thanks to church secretary Kim Grant for her excellent record keeping, which makes the clerk's job so much easier!!
- In May, our beloved church secretary of 9+ years, Kim Grant, informed us that she would be retiring, effective November 16, 2017. The Personnel Team, along with Rev. Mansell, CRE Crismore, and Kim, got busy updating the job description, posted the job opening, narrowed down the number of applications to consider to four, and held interviews. Amy Willis was offered the job and on November 1st she started her training under Kim's supervision. Amy was officially welcomed at the 9am worship service on November 5th followed by a "meet and greet" time during the Sunday School hour. A special catered luncheon celebration to say "Goodbye" was held in Kim's honor on November 12th.
- On an ecumenical note, we worshipped with brothers and sisters in Christ from other Speedway area churches on Good Friday (at Speedway United Methodist Church) and again on the Sunday evening before Thanksgiving (at Westview Christian Church).
- **Iglesia Nueva Creación**, under the leadership of Rev. Hector Hernandez, continues as a "nesting" congregation within our church. In January 2017 they celebrated their 9th year in ministry. They continue to partner with us in hosting an Easter Festival and a bi-lingual VBS. Rev. Hernandez and his two CTS student interns continued to help with our Discovery Time program until it ended in May. We shared a very special and different Maundy Thursday meal and worship service in the Fellowship Hall with our Hispanic friends at Easter time. Rev. Hernandez continued offering his Art Lab on Thursday evenings. In October we learned that Rev. Hernandez and his wife, Lorna, will be leaving at the end of 2018 to become missionaries in Cuba. This will be a 2-4 year commitment with the Disciples of Christ.
- The **Curtis/Ricketts Continuing Education Scholarship** was established in March, 2014 offering financial help to the non-traditional undergraduate student – 25 years old or older who is pursuing continuing education. We had two recipients in 2017 - Micah Beck (son-in-law of Janet Pitcock) and James Emery (husband of Rachel Emery). They both received \$500 towards their schooling costs.
- **Margaret Wilson Scholarship.** This scholarship was established to help high school students pursue higher education. Recipients of this scholarship in 2017 were Scott Viefhaus and Ben McKinnon-Duggins. Each received \$750.00 towards their educational expenses. Donations are welcome at any time in support of this scholarship and the Curtis/Ricketts Scholarship.

- In August, a joint meeting of the elders, deacons, and trustees focused on learning about our space at JKPC – all the areas of the church (sanctuary, classrooms, hallways, offices, etc.) and how they are used/how they have been used/how they might be used/who uses them/feelings about certain spaces, etc. After sharing reflections about all that, those in attendance were encouraged to continue to think about how our spaces are used or could be used to reach out into our community/neighborhood.
- The **Intergenerational All-Church Retreat** at Camp Pyoca (September 29 – October 1) was a wonderful experience. The whole weekend – once again - Friday evening through Sunday noon!!! Rev. David Chaddock, executive director of CenterPoint Counseling at Second Presbyterian Church led the adults in discussing “Steps Along My Spiritual Journey”. The children’s activities were led by CRE Crismore. Good food (Pyoca’s cinnamon buns are the best!), good fellowship, and worship in a beautiful setting!
- Besides their visits to our homebound members and those in the hospital, Rev. Mansell and CRE Crismore continued to make monthly visits to **Westside Garden Plaza** to share a meal and communion with our members who are residents at this retirement/assisted living facility. Other members may go along with Frank and Lisa on these visits as well. (The facility does need to know in advance how many are coming, and there is a cost for the meals.)
- Our **Boy Scout Troop #828**, under the leadership of Scout Master John Minniear, although fewer in numbers, continues to serve the church in many ways during the year – leading games at the Easter Festival, helping customers out with their purchases at the PW garage sale, helping set up for the PW bazaar, assisting at our Christmas Eve service – just to name the most obvious!
- Once again, we were found to be sharing a pitch-in meal followed by worship in the Fellowship Hall on the eve of the Indy 500 in 2017. A regular worship service is possible for Brickyard Sunday since the start time of that race is later in the day and traffic/attendance is not as heavy as it is for the 500.
- Bad weather prevented the chancel choir from visiting the Wheeler Mission Women and Children’s Center at Christmastime 2016, so instead, a date was decided upon to visit in May 2017. The choir entertained a very appreciative group of women and children with songs, homemade cookies, punch, and crafts.
- Our Christmas program for 2017 was an intergenerational affair once again – five Readers’ Theater stories, directed by five different individuals, with some props and costuming added, presented by young and old! Dawnie Barnhouse was the over-all director, Jonathan Barnhouse handled the technology, and Betty Hartman handled costuming and props! Many thanks to them, Jeff Gillespie (for leading us in singing), and all the children and adults who participated, for a wonderfully fun experience!
- Our “**New Beginnings**” program continues to flourish, meeting the needs of many. Our participation in “Food on the First” provides food for the twice-per-month food pantry at St. John’s Episcopal Church. New Beginnings was established to meet the needs of those seeking help throughout the week. Our newsletter each month relates stories of those helped through this program. Donations to this program are welcomed at any time, but a few times each year we are especially encouraged to give a little extra – i.e. Father’s Day, Veterans Day, etc. Our Christmas Eve offering was designated to be used in this way.

- It was an especially difficult year for Rev. Mansell and his family. The sudden death of his father-in-law in February and then the death of his own father in December made 2017 quite a year. Rev. Mansell has expressed his great appreciation for all the love and support for himself and his family that has been shown through these difficult times.
- Births: 1
- Baptisms: 5
- Weddings: 2

MEMBERSHIP FOR 2016

Communicant Membership as of December 31, 2016 **210**

Additions:

Confession of Faith and Baptism	0
Letters of Transfer	2
Reinstatement of Membership	0
Reaffirmation of Faith	5
Confirmation Class	5
Other Gains	0

Total Additions **7**

Losses:

Letters of Transfer	0
Removed by Session or by their request	3
Deaths	4

Total Losses **7**

TOTAL ACTIVE MEMBERSHIP AS OF DECEMBER 31, 2017 **210**

Since JKPC pays a per capita assessment to the greater church for each active member on the membership rolls, and since there is technically no longer such a thing as “inactive membership” (according to nFOG), the Session reviews the membership rolls each year. Members who have been inactive in the life of the church for a year or more are contacted and asked to respond whether they wish to remain a member or not. If they respond that they do not wish to remain on the rolls, or if there is no response, then those members are removed from the active membership rolls.

INTO THE CHURCH TRIUMPHANT:

John Kalsbeck – March 7, 2017
Jackie Kalsbeck – March 19, 2017
Margaret Heath – September 3, 2017
Beth Holden – September 3, 2017

Respectfully submitted,

Pamela J. Herman, Clerk of Session

**JOHN KNOX PRESBYTERIAN CHURCH
3000 NORTH HIGH SCHOOL ROAD
INDIANAPOLIS, INDIANA 46224**

DATE: January 29, 2017

TIME: 12:20 PM

PLACE: Church

PURPOSE: Annual Congregational Meeting:

1. To review the minutes of the congregational meetings held in the year 2016;
2. To complete any old/unfinished business;
3. To review the annual reports of church officers, committees, and organizations;
4. To elect members-at-large to the Church Officer Nominating Committee;
5. To receive the annual financial review and the 2017 budget, and to approve any changes to the Minister's Terms of Call;
6. To conduct the annual business of the Corporation of John Knox Presbyterian Church of Indianapolis, Indiana, Incorporated;
7. To conduct any other business properly presented.

OPENING:

The moderator, Rev. Frank Mansell, called the meeting to order. A quorum was declared (10% of the active membership), and Rev. Mansell opened the meeting with prayer.

Ken Duggins **moved**, it was seconded and approved to accept the docket as presented.

REPORT OF THE CLERK OF SESSION:

The minutes of the congregational meetings of January 31, 2016 and November 27, 2016 were reviewed. These minutes have previously been received by the Session.

The clerk's annual written report was reviewed.

Rev. Mansell gave thanks for those members who entered into the Church Triumphant in 2016:

Jerry Carter – March 19, 2016

Kenneth Cox – April 4, 2016

Charles Curtis – June 1, 2016

Fran Strouce – June 10, 2016

Vincent (Bud) Kraft – June 15, 2016

Betty Baird – September 4, 2016

Lynn Morrell – September 12, 2016

SPECIAL RECOGNITION:

Thanks and appreciation were expressed to those elders, deacons, and trustees who have completed their service:

Elders

Jon Barnhouse (2016)

John Larrick (2016)

Ken Duggins (2016)

Janet Pitcock (2016)

Pam Herman (2015, but served an extra year)

Deacons

Kit Swigart (2016)

Mary Carter (2016)

Barbara Krieger (2016)

Nancy Orme (2016)

Trustees

Linda Bourne (2016)

Clark Wells (2016)

The following members will serve as Trustees for 2017:

Jim Williams

Jeff Roberts

Octavious Salik

John Owensby

JoEllen Herman-Gagna

Matthew Whitaker

REPORTS OF CHURCH OFFICERS, COMMITTEES, AND ORGANIZATIONS:

Written reports of the officers, ministry teams, and organizations were provided for review. Rev. Mansell invited comments and questions. The reports for the year 2016 were presented as follows:

Reports of the Church Staff

- Pastor
- Commissioned Ruling Elder/DCE
- Music Director
- Youth Director

Reports of Ministry Teams

- Education
- Mission and Outreach
- Worship
- Personnel

Report of the Board of Deacons

Report of the Board of Trustees

- Landscape Committee

Reports of Other Committees and Organizations

- Presbyterian Women of John Knox Church – Bev Ray made corrections to the proceeds from the PW garage sale and bazaar. The correct amounts of profits were.... Bazaar - \$3,961.61 and Garage Sale - \$3,720.61.
- Church Officer Nominating Committee
- Prime Timers
- Capital Campaign Committee – Judy Ricketts expressed appreciation for all those who have kept up with their pledges, all those who support the various fundraisers, and those who have invested in PILP on behalf of JKPC. We have done well, but we were reminded that when this third and final capital campaign ends in June of 2017, we will still need generous and sacrificial giving to retire the debt, and we will still need to have fundraisers! We will have a special dinner (catered by Greene's) at the Eagle Creek Golf Course Club House on June 11th following a 10:30 combined worship service to celebrate the end of the third and final Capital Campaign and to usher in the new season of “debt retirement”!!!!

Reports of Other Organizations Meeting at the Church

- Iglesia Nueva Creacion
- Speedway Cooperative Preschool

OTHER GROUPS MEETING REGULARLY AT JOHN KNOX:

- Boy Scout Troop #828
- Alanon
- Alcoholics Anonymous (2 groups)
- English as a Second Language (ESL) through MSD Wayne Township
- High School Equivalency (HSE) through MSD Wayne Township
- Indiana Latino Coalition – Domestic Violence Support Group
- Indiana Latino Coalition – Computer Training Classes
- Indy Decorative Artists
- John Knox Fitness
- Neighborhood Christian Legal Clinic
- Overeaters Anonymous
- SABER – Seminary Class

ONE TIME EVENTS HELD AT JOHN KNOX:

- Center for Congregations – workshop
- Immigrant Welcome Center – Talk to a Lawyer Night
- Marion County Election Board – Primary and General Election Voting
- Revive & Restore Ministries, Inc. – Women’s Retreat
- Wayne Township 4H – Annual Dinner/Cookie Auction

FINANCIAL REVIEW

The following reports for the year 2016 were received:

Report of the Church Treasurer

Report of the Church Financial Secretary

The 2017 Budget was presented as printed in the annual report. The session had approved a budget for 2017 at its December 19, 2016 meeting. Rev. Mansell explained some of the specifics concerning the 2017 budget, and allowed for any questions or comments. He made a special point of thanking the PW (Presbyterian Women) for their contribution of \$12,000 to the shortfall in 2016, but was happy to report that we ended the year with a surplus of \$9,400!! All indications are that with pledged giving and estimated non-pledged giving we are in good financial shape for 2017!

APPROVAL OF PASTOR’S TERMS OF CALL

Every year, it is up to the congregation to approve the pastor’s terms of call. There are no changes to the terms of call for this year, but they still have to be approved. Rev. Mansell left the Fellowship Hall, and Clerk Herman asked if there were any questions about the terms of the pastor’s call for 2017. There were no questions. Mike Larrick **moved**, it was seconded and approved to accept the pastor’s terms of call for 2017. Rev. Mansell then returned to preside over the rest of the meeting.

ELECTIONS

Moderator Mansell asked for volunteers willing to serve as members-at-large on the Church Officer Nominating Committee for 2017. Erin Mansell, Carol McKeown, Mary Carter, Sharon Flannery, Jack Jordan, and Jonathan Barnhouse answered the call. Clara Larrick **moved**, it was seconded and approved, that these six be elected to serve on this committee. Daisy Tawiah will serve as the Deacon representative, and Ann Hamel and Rachel Emery will be the elder representatives on this committee.

MEETING OF THE CORPORATION OF JOHN KNOX CHURCH:

Cindy Hiday **moved**, it was seconded and approved that the meeting of the Congregation be suspended and the meeting of the Corporation was opened. It was shared that Jim Williams will again serve as president of the trustees, Jeff Roberts as vice-president, and JoEllen Herman-Gagna as secretary. No other items of business were introduced.

There being no further business to come before the Corporation, Kel Winton **moved**, it was seconded and approved that the meeting be adjourned and the annual congregational meeting was reconvened.

ADJOURNMENT:

No further business was brought before the congregation. Ken Duggins **moved** that the annual congregational meeting of John Knox Church be adjourned and this was approved by common consent.

CLOSING:

Rev. Mansell closed the meeting with prayer.

Respectfully submitted,
Pamela J. Herman, Clerk of Session

**JOHN KNOX PRESBYTERIAN CHURCH
3000 NORTH HIGH SCHOOL ROAD
INDIANAPOLIS, INDIANA 46224**

DATE: November 26, 2017

TIME: 9:50 A.M.

PLACE: Church

PURPOSE: Called Congregational Meeting for the purpose of electing officers to the class of 2020 and unexpired terms for the Session.

OPENING:

The moderator, Rev. Frank Mansell, called the meeting to order. A quorum was declared, and Rev. Mansell opened the meeting with prayer. In the absence of Clerk of Session, Pam Herman, Rachel Emery served as the recording secretary for the meeting.

NEW BUSINESS:

The slate of officers **recommended** by the Church Officer Nomination Committee for the class of 2020 and unexpired terms of service for the Session, having been published for the past two weeks, was presented to the congregation. The following nominees were recommended:

Elder: Amy Stiles, Jeff Roberts, Nancy Orme, Diane Whitaker, Alicia Andrews (two-years, Class of 2019), Dan Bourne (one year, Class of 2018), and Rob Wistendahl (one year, Class of 2018).

Deacon: Craig Johnson, Marilyn Binkley, Faustina Annan, and Karen Clevenger.

Trustee: Don Baumgardner and Pat Dean.

Rev. Mansell asked if there were any nominations from the floor. There being none, he asked for a motion to elect those who had been recommended. Vicki Breece **moved**, Mike Larrick seconded, and it was approved to elect the proposed nominees.

ADJOURNMENT:

There was no further business to be brought before the congregation, so Ken Duggins **moved**, Mike Larrick seconded, and it was approved to adjourn the meeting.

CLOSING:

Rev. Mansell closed the meeting with prayer.

Rev. Frank Mansell, Moderator

Elder Rachel Emery,
Recording Clerk for Pam Herman

Pastor's Annual Report – 2017

As I reflect on the past year, there are some specific areas that stand out to me as I complete my fourteenth year as your pastor.

Trying New Things – I continue to be enthused and appreciative of this congregation's willingness to step out and take a risk. A year ago, we held our first Community Picnic, and the weather wasn't very cooperative and we didn't have a great turnout. But you said, "Let's try it again," and the response was overwhelming. We were blessed with a beautiful day, and over 200 neighbors came for fellowship, food, and games. We concluded our third and final capital campaign in June, and marked that occasion by hearing from representatives from three of the many organizations which use our facility to help our neighbors. Our youth completed their Youth Ministry Grant with the Center for Congregations, and grew into a deeper understanding of being Christ's disciples in our community. And for the first time in our church's history, we received under care one of our own to go to seminary and explore a call to ordained ministry- Jillian Flynn. What new thing will God call us to this year and in the years ahead? I am excited to find out!

Transitions – We marked a significant transition in our staffing this past year, as Kim Grant retired as our church secretary after nine years at John Knox. We have welcomed Amy Willis as our new church secretary, as she began her work with us in November. Anytime we go through such a change, we are reminded of how much certain people mean to us in our lives, and how much we rely on one another. It also reminded me of the constant change and transition that is occurring in our life in the church. Welcoming new people, saying goodbye to others, leaders beginning and ending terms of service, births, deaths – the community of faith is always in a state of fluidity and transition. The challenge for us as people of faith is to trust that amid those changes, God is present and active and will always be with us, leading us by the Holy Spirit.

Grief and Loss – There is no question that 2017 will always be marked by the personal pain and loss which our family experienced. Debbie's father, Steve Main, died unexpectedly in February while on vacation in Hawaii. My father, Frank Mansell, Jr., was diagnosed with leukemia in September, and died three days before Christmas. To have both of our fathers, and both of our girls' grandfathers, die so soon and close together has understandably shaken us to our core. But what has also been overwhelming has been the outpouring of love and care shown by you to us. Words will never adequately express how deeply touched we are by your presence, your kind notes and cards, and your encouragement to take time away to heal. I am forever indebted to the staff, the leadership and the members and friends of John Knox who have allowed me to grieve through this difficult time. You are truly an Open. **Caring.** Community.

As we look ahead to a new year of ministry together, may we all know God's love and grace in a particularly meaningful way, so that we might share with others this good news which we have received in Jesus Christ our Lord.

With a full and grateful heart,
Frank

Commissioned Lay Pastor – Annual Report 2017

This year was a year of great challenges and amazing blessings. Throughout the ups-and-downs of the roller coaster ride, God was there giving me strength, hope, grace, renewal and most importantly, love.

The year began with my dad recovering from a fall on the ice in December 2016. During his recovery, it was discovered that he had actually broken his back and that the bone had injured his spinal cord. After surgery, a lengthy hospital stay, 3 months of in house physical therapy and 3 months of out-patient therapy, he can walk with a cane. I am grateful to God that even though he can no longer drive my dad has stayed positive and has persevered with faith and hope.

I am grateful to find time to renew and receive refreshment for my soul. In January, I attended the Annual Conference of the Association of Presbyterian Church Educators, which took place in Denver, Colorado. The key note speaker was Nadia Bolz-Weber. She is one of my favorites so it was a true delight to hear her and stay with my Camino friend, Nancy. In February, I joined a group from our Presbytery to embark on an exploratory mission trip to the Dominican Republic. It was a joy to see what God is doing in the Iglesia Evangelica Dominicana Church. Our church has begun to have a conversation about partnering with an IED church in Tamayo, DR and plans to take a relationship building - mission trip in 2018. In May, my soul was truly fed by attending the Arts, Recreation and Worship Conference at Montreat, NC. It was a chance to be nourished by creative play and worship. I also got to room with my good friend, Sarah Sedgwick.

During Lent, the Sensible Shoes Book Study group gathered again to read and discuss Sharon Garlough Brown's 2nd Book, "Two Steps Forward." We enjoyed being reacquainted with the Spiritual Disciplines, which were introduced in her first book. It is refreshing to meet up with the 4 women characters and learn from their faith journey while reflecting on our own.

This year, we said good-bye to our mentoring/tutoring program – Discovery Time. Our numbers had begun to decline in both mentors and students. This program had been such a gift for the students and adults, who had participated over the years. It was very difficult to end something that had been so special to so many. However, after prayer and discernment, it was clear that it was time. As this program ends, we pray that God has something else in mind for us to reach out to our community and connect in the future.

The biggest highlight for me for this year was the Community Picnic. As rainy and awful the weather was last year, God truly answered our prayers this year and gave us an amazing sun filled day. I was so grateful to see how our church members stepped up and welcomed our neighbors. I was so thankful to our neighbors who trusted us to come and share in food, fellowship and entertainment. The yard signs, which our members proudly displayed in their yards, were a great addition to advertising our event and letting people know that they are welcome. We hired Boomer, the Pacer's mascot, who was rowdy and showed hospitality in his own fun way. It was truly a blessing. I feel God calling us to do more in this direction of reaching out to our community beyond the walls of the church. Is this the beginning of something special? Is there more we can do beyond this one annual event?

Our church celebrated 9 years of ministry with a very special lady, Kim Grant. It was time for Kim to retire and begin a new chapter in her life. We were excited for her but found it

difficult to say good-bye. Kim lived her faith and her calling by being the face of Christ to everyone who walked into our church. As we transition with letting go, we are blessed with a new team member on our staff, Amy Willis. We are grateful to God for sending us Amy and look to forming a new relationship with her.

The end of the year was met with another great challenge as Frank's dad was diagnosed with leukemia in September and died on December 22. Frank's wife, Debbie also lost her dad suddenly in February. It is difficult to face challenges and to walk in ministry with someone who has experienced great loss. We also live in a world that has experienced extreme violence and loss this year. I am truly grateful for all of you who supported others and me through these difficult times. You are all there loving and caring when one of us is suffering and struggling. For this, I am thankful to God for this is what gives us hope.

Peace, Lisa

Director of Music Report – 2017
John Knox Presbyterian Church

During 2017, the dedication of music volunteers in the Chancel Choir, Spirit Alive Band, and Handbell Choir continues to be a blessing. Such dedication has allowed us to consistently present music for worship.

The Chancel Choir and Band have continued to explore diversity in music styles in order to better connect with those worshipping with us. The Chancel Choir returned to the Wheeler Center for Women and Children during May, after the December 2016 visit was postponed due to inclement weather. In May, we had great attendance and a wonderful reception by the women and children, so much so that we decided that we would regularly visit in the Spring from now on.

The Handbell Choir provided music around the Easter season. We did not have enough volunteers to offer bells during Advent this year.

During the summer of 2017, special music was presented most Sundays for the traditional service. The now annual Celtic service was again presented in November and was well-received.

The Chancel Choir especially has appreciated the new accessibility handrails, as well as the elevator lift. We are blessed to have these resources which have allowed people with various physical challenges to be able to participate in music ministry.

I look forward to another blessed year at John Knox in 2018.

In Christ,

Jeff Gillespie

Annual Congregational Meeting
JKPC Youth Ministries
Director of Youth Ministries: Tom Markey

In 2017, the John Knox Presbyterian Youth experienced yet another year full of growth, excitement, and great joy.

Our year together was marked by a multitude of events and gatherings, ranging from our weekly church school meetings to Sunday youth group gatherings. As such, it was a busy and unforgettable year. On numerous occasions, we were able to step outside of our comfort zones of the normal and expected routines and experience new people, new surroundings, and new ways of life.

Listed below are some of the most enjoyable and memorable highlights of the 2017 year together:

- Spaghetti Luncheon/Dessert Auction
- VBS
- Souper Bowl of Caring
- Mission Trip to Ferguson, Missouri
- Monthly Youth Group Gatherings
- Sunday Morning Church School
- Youth Sunday
- Serving as Ushers and Greeters
- Serving as Liturgists
- Performing Musical Instruments in Worship
- Participating in the Church Choir/Praise Band
- Participating in the Community Picnic

Another exciting reality in the life of the JKPC Youth in 2017 was the completion of our Youth Ministry Grant Initiative through the Center for Congregations. The grant played a very large role in our lives during the 2017 calendar year as we spent much of the year planning and preparing for the final phase of the grant which was to host the annual Fall Festival. This was a definite challenge for all of us, but one that provided much growth and learning.

The year of 2018 comes full of anticipation and hope as the JKPC Youth Group continues to grow stronger and closer in one another's lives and each other's faith journey.

Christian Education Ministry Team ANNUAL REPORT – 2017

Education Team Members: CRE Crismore, Rachel Emery, Pam Herman, Diane Whitaker, Dawnie Barnhouse, Sandy Jordan, and DYM Tom Markey.

The goal of the Education Team is to focus our education programs and outreach activities to model Jesus' command to "Feed my sheep." both inside the walls of the church and to our community. Those programs and activities for 2017 were the Sunday morning education hour, the Discovery Time program, a Lenten book study, the Easter Festival, Vacation Bible School, the Fall Festival, and the intergenerational Christmas program. The Education Team also oversees the youth group, women's retreats, the winter seminar series, graduate recognition, mission trips, the third grade Bible program, and confirmation. Whew!

We began our 2017/2018 **Sunday School** year in the middle of August 2017 due to the fact that most of the schools in our area begin around August 1st! On Sunday mornings in 2017, we had a pre-school class for children ages 3 through Kindergarten, a class for children in grades 1 through 6, the youth (grades 7 through 12), an adult class for Bible Study led by Don Holden, and an adult Forum Class coordinated by Patty McKinnon. Our Sunday School offering continues to be designated for our Presbytery's mission efforts in the Dominican Republic.

In the summer, Sunday School for children takes on a different look. Regular teachers and leaders for the school year are given a break, and a variety of activities take the place of the regular Sunday School curriculum. Also, Children in Worship does not take place, allowing young children the opportunity to worship with their families and the rest of the congregation.

In January and February of 2017, Rev. Mansell and Gary Shaw once again offered **Saturday morning seminars**. In January, Rev. Mansell led a discussion on Rowan Williams' book *Being Disciples: Essentials of the Christian Life*, focusing on ways we are called to lead lives as current day Christians. In January and February, participants in Gary's class read and discussed *Five Hundred Years of Reformation: A Narrative Outline* by Gary Shaw! This study looked at the reforming that has taken place in the five hundred years since Martin Luther first nailed his 95 Theses to the door of the Wittenberg Castle church.

Discovery Time was our Wednesday evening outreach during the school year for several years - up until May 2017. This program offered recreation time, Bible time, and mentoring time to the students who attended schools closest to our church – mostly from Hispanic families. The Discovery Time program existed because of many faithful volunteers who cared and had great compassion for children. It was decided to discontinue this program in May 2017 since attendance had declined and it was felt that the program was not needed as much anymore.

In March and April, CRE Crismore led a very well attended six-week **Lenten book study** on Sharon Garlough Brown's second book in the *Sensible Shoes* series – *Two Steps Forward*. Consensus was that a similar study should take place in 2018 using Brown's third book in the series titled *Barefoot*.

The **Youth Group** continued to flourish under the leadership of DYM Tom Markey. The youth helped collect cans of soup and \$\$\$ for Souper Bowl Sunday; once again hosted a very successful spaghetti luncheon/dessert auction in February; 13 youth and 4 adults served in mission in late June/early July in Ferguson, MO with STL Urban Missions; many attended the High School Youth Conference at PYOCA in October; they planned, organized, and implemented this year's Fall Festival (part of their plan in the youth grant); and have continued to usher and greet at the worship services once each month!! They have new carpeting in their youth room also, thanks to the youth grant!

Three events each year reach out to the children of our members, friends, and community. The **Easter Festival** provided a pancake/sausage breakfast; a "Journey Through Holy Week" in the sanctuary (this is a hands-on way to experience Palm Sunday, the Last Supper, forgiveness of sins at the cross, and the angel at the resurrection tomb); games with prizes; and a chance to take the story of Easter home by making "resurrection eggs". We decided to have our **Vacation Bible School** in June in 2017. We used the Cokesbury curriculum "Surf Shack" and had great participation. We continued offering the science piece again this year with the help of "mad scientists" Sue Hartman, Jim Williams, and Barb Weetman! They were a big hit! Kelly Porten did an outstanding job again with the music! Our

missionary, Jon Simpson, helped us again as did our old friend from Mexico - Manuela Ek de Novak! The help in communicating with those in our Hispanic community is greatly appreciated. And we are extremely thankful for several youth who were teachers and helpers! The **Fall Festival** this year was in the very capable hands of the Youth Group!

A **Women's Retreat** was held in November. "Grounded in Gratitude" was the theme of the retreat led by Beverly Gallagher and Dr. Robin Chaddock.

The **2017 Confirmation Class** met several times in the early part of 2017, culminating in confirmation on Easter Sunday. Five new members were added to the rolls of JKPC - Sophie Estabrook, Matthew Swigart, Felipe Baumgardner, Charles Viefhaus, and Faustina Annan.

Graduate Recognition occurred in June. We celebrated Tom Markey's graduation from Christian Theological Seminary and Jillian Flynn's graduation from Marian University. Tom will continue as our Director of Youth Ministries as he discerns where God is calling him, and Jillian began attending Louisville Presbyterian Seminary to pursue a Master of Divinity degree! We pray they will do well in the next steps in their life journeys and continue their faith journeys in their new settings.

The Education Team oversees the **Margaret Wilson Scholarship and the Curtis/Ricketts Scholarship**. Jonathan Barnhouse, Diane Whitaker, and Rachel Emery continued to serve on the scholarship committee for 2017. Two students received Margaret Wilson Scholarships – Ben McKinnon-Duggins and Scott Viefhaus. Each received \$750 towards their college expenses. The recipients of the Curtis/Ricketts Scholarship this year were Micah Beck (son-in-law of Janet Pitcock) and James Emery (husband of Rachel Emery) who each received \$500 to continue their education.

There was no **Mission Trip** in 2017, but the groundwork was laid for a mission trip to the Dominican Republic in 2018!

Third Grade Bibles! We feel it is very important to encourage our young children to read and study the Bible, so as soon as they are able to read well (generally by third grade) we present these children with their own Bible. Seven students received their Bibles in 2017 – Lily Stribrny, Pearl Bright Enow, Niko Baumgardner, Gabriel Lamey, Madison Asher, Franck Muragizi, and Felix Muragizi.

Thanks, once again, goes to Dawnie Barnhouse for coming up with our 2017 **intergenerational Christmas program!** This year, volunteers (young and old) told five Readers' Theater stories (embellished with some simple props and costumes) under the direction of five different directors! - "The Christmas Pageant", "The Gift of the Magi", "The Grumpy Shepherd", "The Thought That Counts", and "A Poem for Peace". Jonathan Barnhouse handled the technology, and Betty Hartman was in charge of the props and costuming. Many thanks to all those who participated!

Something new for 2017! Lisa was inspired to hold a **Nativity Open House** in December, based on a friend's similar event in 2016. Members and friends of JKPC were encouraged to share their nativity scenes and the stories behind them (if there were any!) for a weekend in December. There were Friday evening viewing hours as well as Saturday afternoon and Sunday morning viewing. This was a neat way to share the Christmas story, memories, cultural differences, and traditions.

We welcome others to join our team! There is power in numbers! And we can always use new ideas!

Joy and Blessings,
The Education Ministry Team

2017 Mission Ministry Team Annual Report

What does the Mission Team do? LOTS! In essence, we are the group that coordinates all sorts of local, national, and international mission programs and activities for John Knox. Each month, we seek to share about these programs in the Tidings newsletter, and through weekly bulletin and email announcements, all of us are invited to participate with our gifts of time, talent, and treasure.

On a **LOCAL** Level, here are some of the outreach initiatives we participated in in 2017:

- Food on the First – food donations support The Storehouse Food Pantry at St. John’s Episcopal Church.
- Souper Bowl of Giving – food and money collected supported The Storehouse Food Pantry.
- New Beginnings – offerings and food donations throughout year support neighbors who come needing assistance with all sorts of needs.
- Family Promise/Interfaith Hospitality Network – lunches and money donated provide hospitality for homeless in our community that are hosted at area churches.
- Mother’s Day-Coburn Place – donations of robes and slippers and money for abused women in that shelter.
- Ronald McDonald House meals (Labor Day and New Year’s Eve) – provide home-cooked meal to families whose children are patients at Riley Hospital for Children.
- Cookie Sales (May and December) – money raised donated to Capital Campaign, to assist with paying of building loan.
- Backpack Attack – donations of school supplies help children in Indianapolis who otherwise would not be prepared for start of school year.
- CROP Walk – participate and raised money for Church World Service to end hunger in our community and around the world.
- Roland’s Retirement Village – donations of clothes, toiletries, and other items assisted the residents of this low-income facility in Speedway.
- Hat and Mitten Tree – donations of new winter hats, scarves, and mittens go to children in neighboring schools who otherwise would not have such needed winter clothing.

Financially, the Mission Team has supported several local mission and service organizations in the Indianapolis community, providing important services to members of our community. These include: Seeds of Hope, The Storehouse at St. John’s, United Christmas Service, Shepherd Community Center, Family Promise/Interfaith Hospitality Network, Salvation Army, and Wheeler Mission.

We also live out our calling as a connectional church, by supporting **Presbyterian Partners** in Mission in several ways:

- Collected monies through the Pentecost Offering and individual donations, so that 12 of our youth and children could attend summer camp at Pyoca Camp, Conference and Retreat Center.
- Donated both per capita and undesignated mission giving to Whitewater Valley Presbytery, the Synod of Lincoln Trails, and the General Assembly of the Presbyterian Church (USA), to support each of their mission initiatives.
- We collected clean-up buckets and monetary donations, all of which were sent to victims of Hurricanes Irma, Harvey, and Maria through Presbyterian Disaster Assistance.
- Also supported the Theological Education Fund of the PC(USA), which supports our church's seminaries and their students.
- Collected the four special offerings of the PC(USA) during the year for specific mission initiatives locally, nationally, and internationally.
 - One Great Hour of Sharing – supports Presbyterian Disaster Relief and its efforts to aid people in times of disaster in our country and around the world.
 - Pentecost Offering – we keep 40% for our local mission with youth and children (camp scholarships); used by PC(USA) for ministry with children, youth, and young adults.
 - Peace and Global Witness Offering – we keep 25% for our local mission for peacemaking efforts (Seeds of Hope); used by the PC(USA) for peacemaking efforts nationally and internationally.
 - Christmas Joy Offering – helps provide financial assistance to current and retired church workers and their families, as well as providing assistant to students of racial-ethnic colleges affiliated with the PC(USA).

Finally, we have a very special relationship with missionaries Jon and Kelly Simpson of World Reach, Inc. They currently serve in Alabama with World Reach's headquarters, but they still must raise their own funds for their work in this country and around the world. We support them financially in this manner, and they come once a year to help with our Vacation Bible School and share about their work as missionaries.

Many thanks to all at John Knox Presbyterian Church who support these and other mission initiatives of this Open. Caring. Community. Your generosity of spirit is evident by the ways people are changed through Christ's love in this place. A special thanks to those on the Mission Team who have helped coordinate and support all of these initiatives in 2017: Paula Lamey, Jim Graves, Ruth Ann Hogsett, Carolyn Lyons, Bev Ray, Spencer Wells, Kelsey Merrill, and Frank Mansell.

2017 Worship Team Annual Report

The Worship Team met throughout the year as needed. Members included Frank Mansell, Jeff Gillespie, Barbara Williams, Ann Hamel, and Janet Pitcock.

The Worship Team reviewed and presented to the Session any changes for worship, schedule of times, pulpit assignments and worked with the chancel guild to organize and prepare for communion and seasonal events of the church as Palm Sunday, Maundy Thursday, Easter and the seasons of Advent and Christmas.

A pancake supper was held on Ash Wednesday. A special thanks to the Ormes and Jordans for their work in providing this. A Maundy Thursday combined service with New Creacion was held April 13 in the Fellowship Hall. The service included prayer, scripture, music, the Lord's Supper and encapsulated a simple meal of soup, bread and drinks. The service started at 6:30pm. Good Friday services were held with other Speedway community churches at Speedway United Methodist Church. Regular services were held on Easter Sunday. Easter lilies and Palms were ordered by Kim. Tulips and daffodils were also offered to the congregation as choices for Easter Sunday. Palms were distributed on Palm Sunday. Easter lilies, tulips and daffodils were set up in the sanctuary by the Chancel Guild.

An informal service of worship the weekend of the 500 race was held in the Fellowship Hall on Saturday May 27 following a pitch- in picnic starting at 6 p.m. On Brickyard Race weekend, a traditional service was held at 9am on Sunday July 23.

Reformation Sunday 500 year anniversary was celebrated along with Stewardship on October 29 followed by lunch arranged by the Deacons.

A joint ecumenical Thanksgiving service was held at Westview Christian Church with pastors from the various churches of the Speedway ministerial association providing the message.

The Worship Team along with the chancel guild and members of the congregation decorated the sanctuary and other areas of the church for Christmas. Thanks to all who helped decorate and de-decorate for this special season.

A Blue Christmas service was held December 19 at 6:30 p.m. and there was one combined special Christmas Eve Candlelight/Communion service which included the Contemporary Band and the Chancel Choir held at 7:30 p.m. Christmas Eve. Thanks to everyone who participated in this service to honor and give glory to the Christ child.

Denser window shades of similar color were purchased to aid in shielding the projection images from the sun. These were placed on the organ side and above the door on the window side. Stage projection connection was repaired and projector bulbs replaced.

The Worship Team during the year worked on the purchasing of new communion ware for both the 9am service and the 11am service. The 9am service cup is bent and needs to be replaced.

To date this communion ware has not been purchased due to difficulty in finding a bronze pitcher that is of the right size.

Several of the 11am service chalices were broken and another cracked. After about 6 months of searching, an artist was found who was willing to take on the project of making new chalices that would be similar to the ones that we had. The week before Christmas, the project was finished and delivered to the church. We now have 7 new chalices and one pitcher thanks to the skill of Anthony Schumann. We thank the family of Betty Baird from whose memorial fund the purchase was made.

The Worship Team organizes and/or supports the following:

1. All Church Intergenerational Retreat – The fall all church retreat was held September 29 through October 1 with Dr. David Chaddock as guest speaker. There were 29 participants-adults, youth and children. Thanks to those who planned, served and participated in this event. The next retreat is scheduled for September 28 through September 30.
2. The Hospitality Team (Sunday AM Fellowship). Sunday morning fellowship is a good time for conversation with other members and visitors and to enjoy the varied refreshments that are provided. Thanks to hospitality team members: Jim Graves, Ann Hamel, Ruth Ann Hogsett, Frank Mansell, Diane Whitaker, Clara Larrick, Barbara Weetman, Karen Clevenger, Kit Swigart, and Barbara Williams. We also thank all the groups (session, deacons, women's association and trustees) plus all others that have assisted. Anyone interested in joining this team is welcome.
3. Usher/Greeter Teams for both the 9:00 & 11:00 services work in conjunction with the Deacons. Thank you to all for your service.
4. The worship Team sponsored an "Invite-a-Friend Sunday" with a combined worship service at 10:30 a.m. on September 17. A lunch was served following the service. This was well attended.
5. The prayer ministry team met monthly.
6. The CW planning team met on a monthly basis. Members of the CW teams (planning, music and audio visual) met on August 20 after the service and had lunch together. Information was shared from the worship conference attended by several members in May in Atlanta, GA.

Special thanks to all who give of their time and talents to the worship services for the glory of God. Thanks to the chancel choir, bell choir, organist, music director, liturgists, praise band/singers, audio-visual techs, CW planning team and anyone who served in any way in the 9:00am and 11am services. Special thanks also to those who assure that all the equipment for our worship services and worship space is functioning properly and replaced or repaired as needed.

Thanks to Frank and Lisa for their support and leadership throughout the year, and to Kim for her help when needed.

Respectfully submitted,
Ann Hamel

JOHN KNOX PRESBYTERIAN CHURCH
Personnel Team Report
For 2017

Team members: Rob Wistendahl and Mary V. Breece [Session members]; Judy Ricketts and Ken Duggins [Congregation members]; Rev. Frank Mansell [Head of staff]

The following is a timeline summarizing the monthly work of the Personnel Team during 2017.

****JANUARY, FEBRUARY, MARCH, APRIL:**

During this time Personnel did not formally meet, but were in contact with each other. There was discussion concerning our Director of Youth Ministry, Tom Markey who would be graduating from the Christian Theological Seminary in May. Through Rev. Mansell and [CRE] Lisa Crismore we asked that he continue as a staff member at JKPC while preparing to apply for a position elsewhere. The Personnel Team agreed with Rev. Mansell's idea that Tom would be given opportunities to experience a variety of ministerial duties while continuing as the Youth Director. Tom assured us that he wanted to have a healthy transition when the time came for him to leave us.

****MAY:**

Personnel met to discuss staff concerns, vacation schedules, and upcoming tasks.

Mary V. Breece, Judy Ricketts, and Lisa Crismore attended Tom Markey's graduation from CTS.

Mary V. Breece accepted the position of Liaison between Session and Jillian Flynn as she begins to pursue a ministry career. Starting in the Fall, Jillian will be attending the Seminary in Louisville.

****JUNE:**

At the end of 2016, church secretary Kim Grant shared with the Personnel Team that she would be retiring towards the end of 2017. After Kim met the Session with this news, Personnel began to outline plans and details for finding Kim's replacement.

****JULY and AUGUST:**

Personnel began their focus on a search to fill the position of Church Secretary. After the opening was posted on various websites, there were over 60 responses for the team to consider. We were able to narrow the list down to 34 applicants.

****SEPTEMBER:**

After much discussion, 4 applicants were invited to be interviewed for the position of Church Secretary. Before the interviews took place Rev. Mansell, CRE Lisa Crismore, Mary Breece, and Judy Ricketts compiled a list of questions to ask each candidate. Following the interviews, each applicant's references were contacted and their responses recorded. The Personnel Team then invited 2 of the individuals to return for a 2nd interview.

****OCTOBER:**

The Personnel Team and Rev. Mansell agreed to formally ask Ms. Amy Willis to become part of the JKPC staff. Happily for all, Amy accepted.

****NOVEMBER:**

On November 1, Amy Willis began working with Kim Grant to become acquainted with and learn the details of the Church Secretary position. On November 5, Amy was introduced to the congregation with a warm welcome.

On November 12, the congregation celebrated Kim Grant's service [over 9 years] with JKPC. With a luncheon, gifts, words, and many tears we thanked Kim for her skills and support while meeting many needs of the church.

The staff's annual reviews began with Kim Grant on November 14. During her "Exit" review, she shared the joys of her experience as secretary and made a few suggestions to be considered for the future.

****DECEMBER:**

Staff reviews were completed. The individual goals for 2017 were discussed and celebrated. Then new goals for 2018 were set by each person.

Rev. Mansell gave the Personnel Team a printed summary of the various days used by the staff members during 2017; vacation, professional development, sick leave, and bereavement. The allotted days can be found in the JKPC Policies and Procedures.

Please note that times needed by Rev. Mansell for personal family needs this year were supported by the Personnel Team, Session, and the entire Congregation.

Reported by
Mary V. Breece

Board of Deacons Annual Report 2017

The Board of Deacons meet once a month on Sunday afternoons at 12:15. This group of dedicated members oversee the care and support of the members in general as well as individually.

We would like to thank our special Friends who help us to keep in touch with our members each month. They are: Carolyn Lyons, Sharon Flannery, Ruth Ann Hogsett, Donna Pults, Jim Graves, Mary Carter, Nancy Orme and Barb Krieger

The current Board of Deacons is:

Kay Adams	Goehrig Orr
Dawnie Barnhouse	Esther Berko
Barbara Dunbar	Betty Hartman
Mariah Judy	Kelly Porten
Daisy Tawiah	Ramona Watts
Barbara Weetman	Judi Wistendahl.

The Board of Deacons' mission focuses on the three areas of the church: Open, Caring, Community.

OPEN:

The Deacons continued to coordinate and schedule the ushers and greeters. We feel that the success of this program depends on willing members who welcome visitors with a friendly smile. Quarterly meetings were held for people who signed up to serve in these roles. We are grateful to the youth for serving on the fourth Sunday of each month. This provides the congregation an opportunity for the adults to interact with the youth of the church.

The Welcome Bags (Pop-in Ministry) continue to be well received and have been organized to keep an appropriate number ready to hand to our visitors each Sunday.

CARING:

We continue to go to Westside Garden Plaza monthly to have a meal and share communion with our residents there. It continues to be well received by everyone who participates.

The Deacons sent college care cards twice this year to our students. We have received feedback that they really enjoy hearing that we are lifting them up in prayer, especially during their finals.

We continue to work diligently to keep our Friend to Friend program current and up to date. It has taken awhile for everyone to adapt to this new concept. We are working at being more intentional at reaching out to those who are homebound or who have lost connection to our church. Progress is being made and will continue.

COMMUNITY:

The Spring and Fall Fellowship Dinners were well attended.

Crazy Cards has been such a hit in the past and was held in January and July. The Deacons help with the SET in January to make this a successful fellowship event.

Our 2nd Annual Community Picnic was held on August 26th.

Entertainment, music and food were the order of the day.

Several changes were made to the menu to simplify serving and preparation. We took an approach of taking orders and serving our guests, which made them feel special and welcome. The youth led the games and oversaw the bounce house, which was a hit. A DJ was hired to play fun music. Signs were purchased to help with advertising (with plans to add more next year). Boomer, the Pacer mascot, was hired and he was a lot of fun. Pam Herman taught our members and guests how to croquet plastic mats for the homeless. Both the children and adults enjoyed the snow cone machine. We were blessed to have such a beautiful day and we are thankful to all of our neighbors for attending.

Respectfully submitted – Dawnie Barnhouse

John Knox Presbyterian Church
2017 Annual Report
Board of Trustees

Members of the Board of Trustees for 2017 were:

Octavious Salik, John Owensby, Jeff Roberts, Matthew Whitaker, JoEllen Gagna and Jim Williams

The Activities of the Board of Trustees for the year 2017 included the following:

- Snow removal on the sidewalks, entrances, and driveway aprons. The Snow blower, we now have, has made this much easier than in the past.
- Approved and had all Carpeted areas of John Knox Church shampooed and cleaned by Spot Free Cleaning and Restoration. Mr. Hammersley discounted his work by \$500.00 and did return a couple of months later to spot clean some areas where spots had resurfaced.
- Reviewed and approved all service contracts with John Knox Church for the year.
- Discussed thoroughly and approved/disapproved all facility use requests throughout the year.
- Approved the testing of the Fire Suppression System and all Fire Extinguishers were checked by Allied Safety.
- In work sessions during the year, all burned out lights have been replaced where possible throughout the church. These have been replaced with long life LED bulbs wherever possible.
- Approved new security measures for the Church Office including the monitoring system and electrifying the office door so that when it is closed it is locked. It can be unlocked at the Secretary's Desk.
- Approved the servicing and repair of the Ovens in the kitchen.
- With our approval, Presbyterian Women purchased a new freezer for the kitchen.
- Approved the replacement and servicing of a motor in the HAC unit heating several of the inside classrooms.
- Approved several people in need of Community Service hours for various cleaning jobs around and in the church building.
- Monitored and cleaned the Firestone Roof throughout the year, removing leaves and debris and approved repairs to the roof when necessary.
- Approved the trimming of Ash Trees at the South Entrance of the church in order to remove dead limbs which could threaten parts of the roof if they fell on it.
- Approved the purchase of Hand Rails which are on each side of the Chancel Steps. These are now in use by several members of the church and choir.
- Approved servicing and repair of the Wheelchair Lift in the Sanctuary.
- Have been monitoring closely the janitorial and cleaning service for the church.
- Proposed a project to drain the west lawn areas of the facility where ponding water collects with heavy rains. This effort was initiated after Linda Bourne's father's Engineering firm surveyed the grounds and presented us with blue prints and a plan at no charge. We, then, had an excavating company present estimates of the cost of implementing that plan and also one that they proposed. This has been put on "hold", to be discussed and to obtain further estimates this coming Spring.

- Continued monitoring of the Boiler System which heats the Sanctuary and the west and south classrooms. We're in discussions with PIPE Plumbing Company, who originally built the boiler system 9 years ago, to possibly replaced a pressure gauge and valve, and to service, clean and de-scale the unit. This would also include checking for any leaks that might occur in the system.
- Close monitoring of the pressures in the Boiler System began in Nov./Dec. after a 1 time drop in the pressure and a failure to adequately heat the Sanctuary. This will be closely monitored into the New Year.

This is a partial list of work highlighting what the Board of Trustees has approved and accomplished over the past year. As the Board of Trustees, we wish to thank the Congregation and the Church Staff for their continued support and investments to make all these accomplishments possible.

The Members of the Board of Trustees for the 2018 year are:

Octavious Salik, John Owensby, Matthew Whitaker, JoEllen Gagna, Don Baumgardner, and Jim Williams.

Respectfully Submitted,
James M. Williams, President
Board of Trustees
John Knox Presbyterian Church

LANDSCAPE Annual Report

The landscape team met in March 2017 and as needed.

The landscape team cleaned up the gardens spring and fall, mulched the majority of the garden areas with the assistance of the boy scouts, church members and friends, and assured leaves were raked and removed in the fall.

The viburnums surrounding the air conditioning fence were trimmed back in early summer and fall. Weeds and brush inside the air conditioning fence were removed and the area sprayed with weed killer. The lo-grow sumac on the north side were pruned back in late winter/early spring.

Some of the hostas in the parlor area were divided and some placed in the area of the new Norway spruce. The weeds in the grass area by the parlor window were removed and new grass planted.

Jim and Barbara Williams assured that the 2 flower pots on the south side were provided with seasonal flowers or other plants. The pots on the north side were planted by Ann Hamel. Linda and Dan Bourne provided flowers for the peace garden

Dead limbs from the Ash trees were removed. The two ASH trees on either side of the south entrance were also trimmed back.

Monthly work days that did not include the work above consisted of spraying weed control, garden maintenance and trimming of other shrubs as needed.

Watering during the summer months was done as needed.

Thanks to everyone on the landscape team for their hard work: Jim & Barbara Williams, Dan & Linda Bourne, Greg Hart, Mary Carter. Thanks to all others who participated in any way to keep our gardens and landscape looking great.

Respectfully submitted
Ann Hamel

PRESBYTERIAN WOMEN IN THE JOHN KNOX CHURCH ANNUAL REPORT 2017

Presbyterian Women in the John Knox Church (PWJKC) exists to unite women in fellowship and spiritual nourishment by providing Bible Study, events, gatherings, service projects; mission work and coordinating food, clothing and monetary gift giving.

The Coordinating Team (CT) for the year was as follows: Linda Bourne, Mary Carter, Sharon Flannery, Pam Herman, Cindy Hiday, Sandy Jordan, Carol McKeown, Nancy Orme, Donna Pults, Bev Ray, Susan Roberts and Ramona Watts. Our meetings are held at 6:30p.m. on the second Wednesday of each month except the months of June and July. We extend a grateful thanks to all currently serving and to those who have given of their time, talents and gifts to serve on the CT in the past. We urge all the women of John Knox to attend the monthly CT meetings as we value your input and ideas for all of the events and projects.

Bible Study Fellowship – The Bible Study group did not resume after the 2016-2017 winter break due to lack of interest. Sharon Flannery, the group leader is open to any suggestions for women's future studies.

Special Dinners – There were two church dinner events this past year. Our May Dinner was held May 09, 2017. The meal was prepared and served by JKPC "Just Us Guys", along with Mary Carter making sure everything was well planned and coordinated. The entertainment for the evening was provided by internationally known Latin Jazz pianist, Paval Safadit. Our second gathering was a Christmas Dinner held on Sunday, December 10, 2017 at 12:15 p.m. The afternoon began with dinner catered by Green's Catering and concluded with outstanding entertainment provided by the Circle City Bell Ringers.

Mission - PWJKC continues to support the Kayenta Indian Reservation babies/toddlers with collection of clothing and blankets. We also coordinated the Salvation Army Bell ringing. Monetary gifts totaling 3,374.96 was given to various groups, both locally and worldwide. Some of these groups included: American Red Cross, Boy Scout Troop 828, Heifer Project International, JKPC Mission Support, Kayenta Presbyterian Church, Kemmerer Village; Meals on Wheels (Marion County); PYOCA Camp, St. John's Episcopal Church Food Pantry, Salvation Army, The Julian Center, JKPC Youth Group PW in Whitewater Valley and Church Women United.

JKPC Giving – The total amount given was 8,712.68, which included \$3,138.42 for a new freezer, \$448.57 for oven repairs and a cabinet, as well as other kitchen supplies, Mother's Day carnations, special dinners and entertainment, JKPC Youth Group, memorial donations, wedding and funeral receptions. The PW also purchased two Christmas trees at the cost of \$349.92.

Dawn Hall Scholarship – The PWCT voted to pledge \$1,000.00 toward the Mission Trip to Dominican Republic.

Fundraisers – The annual Garage Sale, held on April 1, 2017 netted proceeds in the amount of \$3,624.50. The Holiday Traditions Bazaar held on November 4, 2017, netted \$4195.18. These two events, in addition to pledges and donations were our only means of raising funds. Without these funds we would not have been able to support our mission giving. We extend our thanks to everyone, including Boy Scout Troop #828, who contributed time, talent and donations to these fundraisers. There was a great deal of discussion before reaching an agreement to not have a Garage Sale in 2018. The group will revisit this decision for 2019. Pam Herman has been the Bazaar Coordinator for 25 years and after much consideration has decided not to chair the event for 2018. We thank Pam for all of her hard work and devotion for the preparation and time spent seeing that everything came together for the Annual PW Bazaar. This position is now open, so don't hesitate to contact any of the PWCT members if interested.

We are also in the process of discussing other fund raising possibilities, so please feel free to bring your ideas to any of the PWCT members.

Special Projects – The special project for 2017 was the purchase of a new freezer for the kitchen. We now have a new refrigerator and freezer that hopefully will last for a long time.

Other Services - For members of John Knox Presbyterian Church, PWJKC coordinates wedding receptions and baby showers for first time mothers. Our SOS committee continues to provide meals for church families following the funeral of a John Knox Church member. As of January, 2018, Bev Ray will be serving as Moderator and she as well as the entire PWCT encourage all women of our congregation to take part in the many activities provided to women of John Knox Church.

Respectfully submitted,

Susan Roberts, 2017

Moderator

Speedway Cooperative Preschool
Annual Report
2017-2018 School Year

This school year marked Speedway Cooperative Preschool's 51st year at John Knox Presbyterian Church. We are thankful for this positive long-term partnership and for the continued support we receive allowing us to provide one of the lowest cost, private preschool in the state.

We currently have 33 families and 34 children enrolled. Our enrollment breakdown is as follows:

Rookies (ages 2-3) M/W 9:30 – 11:30 12 students (4 opening)
Racers (ages 3-4) T/Th/F 9:30-12:00 14 students (4 opening)
Sparkplugs (ages 4-5) M/W/F 9:00-12:00 16 students (0 openings)

Each family pays a non-refundable registration fee of \$50, an insurance fee of \$35 per child, and a \$20 supply fee per child. The use of Facebook allows for an increase in supplies donated to the school via closed parent only Facebook page. New families attend a full day of classroom participation training (CPT) to help them learn about co-op philosophy and teach them about child development at a cost of \$20 for each adult who requires the training, which is run by Indiana Council of Preschool Cooperatives (ICPC). ICPC is our umbrella organization that does yearly audits to ensure our preschool is in compliance with their standards and maintaining the expected curriculum.

The tuition for the 2017-2018 school year is as follows:

Rookies \$70/month
Racers \$90/month
Sparkplugs \$100/month

There is a tuition discount of 25% for the second child enrolled. The discounts are applied to the youngest child in the family. We currently have 2 families that are receiving discounts for a second child. There is a \$20 late fee for tuition received after the 10th of the month.

Enrollment for the next school year starts January 25th for returning students, February 1st for siblings of current students, February 8th for alumni and John Knox families, and February 15th for the general public.

In January an optional enrichment program for our pre-K children began. It is on Wednesdays and from 12:00 – 2:00. The cost is an additional \$25/month for the children participating. At this time we have 14 participating families. Our school is fortunate to have 2 hardworking and dedicated teachers on our staff. Lenore Ward is our Sparkplugs and enrichment class teacher. Lenore has taught at our school for 22 years, providing much experience and continuity for our school. She has a degree in elementary education and is licensed by the state of Indiana. She has more than 29 years' experience as a teacher. Last year we welcomed a new teacher Jessica Bartley. Jessica served 8 years as the sole teacher at Apple house Cooperative Preschool in Avon, Indiana. She took a break from the cooperative model to teach 1 year of Kindergarten then 1 year in a Reggio style preschool before returning to Cooperative Preschool model. She currently teaches our Rookie and our Racer classes. Our parents are exceptionally dedicated to providing our children with the tight knit community atmosphere that is unique to cooperative preschool, even though a large number of our families have both parents working. Our fundraising efforts have been successful, including a large fall garage sale at John Knox, a smaller spring garage sale, and various sales to parents, such as t-shirts and keepsakes with children's artwork imprinted. We also fundraising activities including working with restaurants to

prompt support on a particular day giving us a percentage of the meals purchased, we have connected our school to the Kroger Community Rewards program. Our annual May Dinner with a silent auction and raffle has turned into a nice fundraiser for us with some great prizes, and the money from that fundraiser has paid for improvements to the school classroom equipment. We also held our annual Winter Wonderland in December.

Our board has set a several goals for ourselves for this school year and for the future.

Our board goals are:

1. Continue positive communication between the church and the school including but not limited to inviting the church to participate in educational classes and fundraising efforts. Promoting John Knox events on both our Alumni and Closed Parent group page.
2. Focus internally with membership to help with retention, school enthusiasm, and compliance with parent involvement.
3. Establish best practices for maintaining enrollment and promoting the school to the community.

The families, teachers, and students of Speedway Co-Op Preschool are grateful to John Knox Presbyterian Church for the use of the classrooms and other church facilities and for the support and fellowship you have shown us.

Sincerely,

Denise Koch and Valerie Giltz

Co-Presidents

Speedway Co-Op Preschool

